

# JJJ WILDERNESS RANCH

## BREAKFAST/ASSISTANT COOK

The Ranch Breakfast Cook/Baker supervises all activities associated with Staff and Guest breakfast, and prepares daily baked goods. This includes, but is not limited to these responsibilities:

- Prepares 6:30 am breakfast for 10-12 staff
- Assists Head Cook with 8:30 am breakfast for 20-30 guests
- Daily baking of homemade breads, desserts, cookies, etc.
- Assists Head Cook with sack lunches, any prep work, etc as needed.
- Assists in serving meals family, plate or buffet style in the dining room or at our cookout site.
- Assists with handling of storage of leftover items, cleaning of kitchen after meals.
- Helps manage food and supplies inventories.
- Keeps the kitchen clean and sanitary at all times.
- When the Head Cook is off, will be in charge of the kitchen, staff & food.
- Helps out other staff when needed to get the job done to provide guests with a safe and delightful ranch experience.

### REQUIREMENTS:

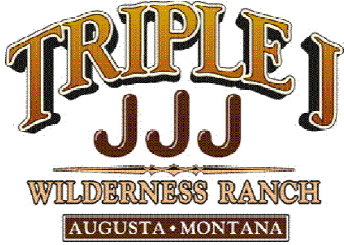
- Strong conscientious work ethic and positive attitude
- Extensive baking and general cooking experience preferred.
- Individual who is flexible, organized, able to plan and manage, and can work well with others in a high paced environment. The Head Cook, Breakfast/Prep Cook and Kitchen Assistant share the kitchen and must collaborate, plan and generally get along VERY well.

### OTHER:

We also take weekly dinner rides with our guests. The kitchen staff prepares all of the food to be packed and sets up the outdoor site for a nice presentation. This is a fun night for guests and crew.

"Good food, and plenty of it!" is what we advertise, and we try very hard to exceed our guests' expectations. We strive to serve fresh fruits and vegetables, homemade breads, desserts, and goodies, and hearty, nutritious meals.





**JJJ WILDERNESS RANCH**  
PO BOX 310 ~ AUGUSTA, MONTANA 59410  
Phone (406) 562-3653 ~ Fax (877) 666-3810 ~ Email jobs@triplejranch.com  
www.triplejranch.com

### JOB APPLICATION

#### PERSONAL INFORMATION

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
HOME ADDRESS: \_\_\_\_\_  
SCHOOL ADDRESS: \_\_\_\_\_  
*To which address shall we send correspondence:* { } School { } Home  
PHONE NUMBERS: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_ *(You must be at least 18 years old to work at JJJ Wilderness Ranch)*  
CAN YOU VERIFY YOUR LEGAL RIGHT TO WORK IN THE U.S.? \_\_\_\_\_  
DO YOU HAVE A VALID DIVER'S LICENSE? \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ Driver's License State: \_\_\_\_\_ Driver's License Expiration: \_\_\_\_\_  
In the last 3 years have you received a ticket for a moving violation or been involved in a traffic accident? \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
Has your license ever been suspended or revoked? \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
Have you ever been convicted of and/or pled no contest to a felony? \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
HOW DID YOU FIND OUT ABOUT EMPLOYMENT OPPORTUNITES WITH THE TRIPLE J? \_\_\_\_\_

#### APPLICATION INFORMATION

EARLIEST DATE AVAILABLE FOR EMPLOYEMENT: \_\_\_\_\_  
MUST LEAVE BY WHAT DATE: \_\_\_\_\_  
FIRST DESIRED JOB CHOICE: \_\_\_\_\_  
SECOND CHOICE: \_\_\_\_\_  
ARE YOU APPLYING WITH A FRIEND? { } Y { } N ; WILL YOU ACCEPT THE JOB IF YOUR FRIEND ISN'T HIRED? \_\_\_\_\_

#### EDUCATION

HIGH SCHOOL NAME & LOCATION: \_\_\_\_\_  
Dates Attended: \_\_\_\_\_ { } Graduated  
COLLEGE, TECHNICAL OR CULINARY SCHOOL: \_\_\_\_\_  
Major Field or Degree Received: \_\_\_\_\_  
Dates Attended: \_\_\_\_\_ { } Graduated  
DO YOU HAVE A CURRENT CPR AND/OR FIRST AID CARD? \_\_\_\_\_  
If so, date of expiration: \_\_\_\_\_

#### WORK EXPERIENCE - LIST MOST RECENT & APPLICABLE EMPLOYMENT EXPERIENCE

*Please be thorough and specific. We do not hire without checking references! Use additional page if necessary*

CURRENT OR MOST RECENT EMPLOYER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ CONTACT PERSON & EMAIL: \_\_\_\_\_  
DATES OF EMPLOYMENT: \_\_\_\_\_  
WAGE: \_\_\_\_\_  
POSITION: \_\_\_\_\_ RESPONSIBILITIES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

SECOND EMPLOYER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ CONTACT PERSON & EMAIL: \_\_\_\_\_  
DATES OF EMPLOYMENT: \_\_\_\_\_  
WAGE: \_\_\_\_\_  
POSITION: \_\_\_\_\_ RESPONSIBILITIES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

THIRD EMPLOYER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ CONTACT PERSON & EMAIL: \_\_\_\_\_  
DATES OF EMPLOYMENT: \_\_\_\_\_  
WAGE: \_\_\_\_\_  
POSITION: \_\_\_\_\_ RESPONSIBILITIES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
REASON FOR LEAVING: \_\_\_\_\_  
CHARACTER REFERENCE: (non-relative)  
NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

The JJJ Wilderness Ranch is an equal opportunity employer and selects the best qualified individuals for the job based on job-related qualifications regardless of race, color, sex, religion, age, or disability. I certify that all information provided on this application and other papers is correct to the best of my knowledge, and that if it should be found that any information presented is untruthful, or omission of fact either on this application or during the hiring process, it may jeopardize my hiring, or if hired, I may be terminated for it.

I understand that this document does not constitute an employment contract. I understand that if hired, my employment is at-will, and that my employment and compensation can be terminated with or without cause, and with or without notice at any time. If hired, I will abide by the Staff Policy Manual of JJJ Wilderness Ranch.

I voluntarily consent to authorize any individual, company or institution with whom I have been associated with in any capacity to furnish direct to JJJ Wilderness Ranch their record of my services, my reason for leaving their employ, whatever information they may have with respect to my character and reputation, and any other information they have concerning me, whether it is a matter of record or not. I release and agree to hold harmless the individual, company or institution for all liability for any damages whatsoever incurred in furnishing such information. To accept these terms, sign full name and today's date.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

# BREAKFAST COOK/BAKER APPLICATION

THE FOLLOWING QUESTIONS ARE A WAY FOR US TO GET TO KNOW YOU BETTER, AS A PERSONAL INTERVIEW IS OFTEN NOT POSSIBLE. *PLEASE INCLUDE A RECENT PICTURE.*

Please explain your experience in cooking. Have you ever cooked at a Dude Ranch, or restaurant?

What is your experience in baking breads, pies, cookies, and desserts? Explain.

Are you comfortable with cooking breakfast?

What size of groups have you cooked for?

What experience do you have supervising others?

How do you work with others in the kitchen? Are you a team player?

How do you handle a high paced work environment?

Do you take positive correction well?

Rate your ability to get acquainted with new people. Do you enjoy meeting new people?

What do you like to do in your free time?

Are you currently certified in CPR or First Aid? \_\_\_ If not, could you be prior to arrival, if hired?

List any special talents, hobbies, or musical talents you may have that could be used to entertain our guests.

Why do you feel you would be an asset to the Triple J?