



JJJ WILDERNESS RANCH
PO BOX 310 ~ AUGUSTA, MONTANA 59410
(406) 562-3653 ~ triplejranch.com
Email jobs@triplejranch.com

WRANGLER/EQUINE DOCTORING ASSISTANT

The Wrangler staff is responsible for the education, safety, and enjoyment of our guest riding program and care of our horses and livestock. This position requires a motivated, honest, and flexible individual with great customer service skills who can work productively with or without supervision and will act immediately as circumstances arise.

RESPONSIBILITIES:

- Gathering, feeding, saddling, and preparing horses for rides
Instruct our western riding program to guests, lead trail rides
Caring for sick and injured horses
Medicating/providing veterinary care to livestock when instructed
Maintain and clean tack, ensuring that all is safe and in good working order, repair as needed
Clean and maintain barn area, corrals, arena, trails and ranch grounds
Move hay, seed & harvest barley fodder daily to feed to horses
Assist with weekly gymkhana games, team penning and other guest activities such as hiking, fishing or trap shooting – or any other guest need that arises with a smile on your face
Maintain equipment, fix broken equipment, and be safety conscious
Fence building or repair
Willing to perform other duties such as yard work, trash removal, painting, dishwashing, etc. when needed
Have a great sense of humor!

PERSONAL INFORMATION

NAME: _____ DATE: _____
HOME ADDRESS: _____
SCHOOL ADDRESS: _____
To which address shall we send correspondence: { } School { } Home
PHONE NUMBERS: _____ SOCIAL SECURITY #: _____
EMAIL ADDRESS: _____
DATE OF BIRTH: _____ (You must be at least 18 years old to work at JJJ Wilderness Ranch)
CAN YOU VERIFY YOUR LEGAL RIGHT TO WORK IN THE U.S.? _____
DO YOU HAVE A VALID DRIVER'S LICENSE? _____
Driver's License Number: _____ Driver's License State: _____ Driver's License Expiration: _____
In the last 3 years have you received a ticket for a moving violation or been involved in a traffic accident? _____ If yes, explain: _____
Has your license ever been suspended or revoked? _____ If yes, explain: _____
Have you ever been convicted of and/or pled no contest to a felony? _____ If yes, explain: _____

HOW DID YOU FIND OUT ABOUT EMPLOYMENT OPPORTUNITES WITH THE TRIPLE J? _____

APPLICATION INFORMATION

EARLIEST DATE AVAILABLE FOR EMPLOYEMENT: _____
MUST LEAVE BY WHAT DATE: _____
FIRST DESIRED JOB CHOICE: _____
SECOND CHOICE: _____
ARE YOU APPLYING WITH A FRIEND? { } Y { } N WILL YOU ACCEPT THE JOB IF YOUR FRIEND ISN'T HIRED? _____

EDUCATION

HIGH SCHOOL NAME & LOCATION: _____
Dates Attended: _____ { } Graduated
COLLEGE, TECHNICAL OR CULINARY SCHOOL: _____
Major Field or Degree Received: _____
Dates Attended: _____ { } Graduated
DO YOU HAVE A CURRENT CPR AND/OR FIRST AID CARD? _____

If so, date of expiration: _____

WORK EXPERIENCE - LIST MOST RECENT & APPLICABLE EMPLOYMENT EXPERIENCE *Be thorough and specific, use additional page if needed. We do not hire without checking references. No family references please.*

CURRENT OR MOST RECENT EMPLOYER: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

DATES OF EMPLOYMENT: _____

WAGE: _____ POSITION: _____

RESPONSIBILITIES: _____

REASON FOR LEAVING: _____

SECOND EMPLOYER: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

DATES OF EMPLOYMENT: _____

WAGE: _____ POSITION: _____

RESPONSIBILITIES: _____

REASON FOR LEAVING: _____

THIRD EMPLOYER: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

DATES OF EMPLOYMENT: _____

WAGE: _____ POSITION: _____

RESPONSIBILITIES: _____

REASON FOR LEAVING: _____

The following questions are a way for us to get to know you better, as a personal interview is often not possible. Please include a recent picture so we can see who we are visiting with.

Please explain your experience in Western riding.

What is your experience in instructing people to ride?

Do you have any experience with colts or green horses? Can you trim or shoe?

What experience have you had with horse health & doctoring?

Can you bandage a wound on a limb?

Do you have your own Western tack? (example: saddle, headstall, pad, boots, chinks, hat, saddlebags?) Please list.

Do you have any experience with barbwire fencing? Explain.

How are you with directions? If you got lost and didn't have radio contact, what would you do?

Have you ever ridden on trails or the backcountry by yourself or been in charge leading others?

How well do you work with others? How well do you work alone?

Rate your ability to get acquainted with people. Are you and introvert or extravert?

Are you a morning or night person?

Are you willing to do different job assignments outside of the barn?

Do you have any musical talent/entertaining skills do you have, and are you willing to share?

Do you have a monthly salary expectation? If so, what would that be?

Do you have any allergies or medical conditions that may prevent you from doing your job?

Why do you feel you would be an asset to the Triple J?

Are you currently certified in CPR? () Yes () No ____ If not, could you be prior to arrival, if hired?

Can you drive a manual transmission? () Yes () No

Can you pull a horse trailer? () Yes () No

Can you drive a tractor or skid steer? () Yes () No

Can you run a chainsaw? () Yes () No

Experience with any other large equipment? () Yes () No

The JJJ Wilderness Ranch is an equal opportunity employer and selects the best qualified individuals for the job based on job-related qualifications regardless of race, color, sex, religion, age, or disability. I certify that all information provided on this application and other papers is correct to the best of my knowledge, and that if it should be found that any information presented is untruthful, or omission of fact either on this application or during the hiring process, it may jeopardize my hiring, or if hired, I may be terminated..

I understand that this document does not constitute an employment contract. I understand that if hired, my employment is at-will, and that my employment and compensation can be terminated with or without cause, and with or without notice at any time. If hired, I will abide by the Staff Policy Manual of JJJ Wilderness Ranch.

I voluntarily consent to authorize any individual, company or institution with whom I have been associated with in any capacity to furnish direct to JJJ Wilderness Ranch their record of my services, my reason for leaving their employ, whatever information they may have with respect to my character and reputation, and any other information they have concerning me, whether it is a matter of record or not. I release and agree to hold harmless the individual, company or institution for all liability for any damage whatsoever incurred in furnishing such information. To accept these terms, sign full name and today's date.

APPLICANT SIGNATURE

DATE